



# MEMORANDUM OF UNDERSTANDING

BETWEEN

JUSTICE INSTITUTE OF BRITISH COLUMBIA

AND

CANADIAN POLICE COLLEGE, Ottawa, ON

Justice Institute of British Columbia (JIBC) located in New Westminister, BC, Canada and the Canadian Police College (CPC), Ottawa, Ontario

**Recognizing** their common interests in many academic and educational fields,

**Valuing** institutional cooperation, and

**Wanting** to promote such cooperation in a more structured fashion

agree as follows:

## ARTICLE I OBJECTIVES

The objective of this Memorandum of Understanding is to outline the understandings on which CPC and the JIBC will develop and carry out collaborative activities of mutual interest.

## ARTICLE II SCOPE OF ACTIVITIES

The scope of the collaborative activities under this Memorandum of Understanding may include, but is not limited to, the following:

1. Transfer of credit of graduating students from CPC Senior Police Administration Course (SPAC) and Executive Development Program (EDP) into JIBC Bachelor of Public Safety Administration and JIBC Graduate Certificate in Public Safety Administration (as a separate Letter of Articulation);

2. Development of other collaborative programs or projects of mutual interest and benefit, particularly those intended to support students, provide career laddering opportunities, and strengthen education and training opportunities;
3. Exchange of information and expertise to strengthen and expand cultural resources, expertise, protocols, and events;
4. Discussion of potential joint pilot programs and research partnerships.

**ARTICLE III CONTRIBUTION BY BOTH PARTIES**

Signature of the Memorandum of Understanding does not entail any material, financial or other obligation for either of the two institutions. Specific initiatives are to be considered and agreed upon, on a case by case basis, including the contributions and obligations of each institution. Subsidiary agreements are to be signed as required, including what, if any financial liability and responsibility is involved for each party.

Each institution will designate an individual as a regular point of contact, and each institution agrees to meet regularly, no less than annually, to review and evaluate activities undertaken through this agreement. Such discussions may give rise to new initiatives.

The designated point of contact for Justice Institute of British Columbia will be: Michel Tarko, President and CEO, JIBC, New Westminster, BC.


The designated point of contact for Canadian Police College will be Cal Corley, Director General, Assistant Commissioner, CPC, Ottawa, Ontario.

**ARTICLE IV AMENDMENT AND DURATION OF THE AGREEMENT**

This Memorandum is effective for a period of five years from the date of signature. It may be extended or amended with the written agreement of both parties. This Memorandum of Understanding may be terminated by either party subject to the delivery of six months advance notice, in writing.

Signed on behalf of:

**CANADIAN POLICE COLLEGE**

  
\_\_\_\_\_  
Cal Corley, Director General  
Assistant Commissioner  
Canadian Police College

Date:

**OCT 23 2013**

**JUSTICE INSTITUTE OF BRITISH COLUMBIA**

  
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Dr. Michel Tarko, President & CEO  
Justice Institute of British Columbia

Date:

**OCT 23 2013**



# Letter of Articulation

BETWEEN

JUSTICE INSTITUTE OF BRITISH COLUMBIA

AND

CANADIAN POLICE COLLEGE, Ottawa, ON

This letter of articulation constitutes an agreement between the Justice Institute of British Columbia (JIBC) and Canadian Police College (CPC). The participating units at the respective institutions are the School of Public Safety and Security at JIBC, and the Leadership Development Centre at CPC.

## Objective of the Agreement:

JIBC agrees to articulate, through the block transfer of credits that will be awarded to students who successfully complete the CPC Senior Police Administration Course (SPAC) or the Executive Development Program (EDP), advanced standing to either the JIBC Bachelor of Public Safety Administration (BPSA) or the Graduate Certificate of Public Safety Leadership (GCPSL).

## Transfer of Credit:

The following transfer credits will apply:

- Students who successfully complete the CPC SPAC will receive a total of 3-3 credit courses for 9 credits into the BPSA;
- Students who successfully complete the CPC EDP will receive a total of 2-3 credit courses for 6 credits into the GCPSL;

Students wishing to enter into either JIBC program with advanced standing will need to apply through the regular JIBC admissions process.

## CPC agrees to:

- Make information about this agreement and the BPSA and GCPSL programs available to students;
- Provide opportunity for representatives of JIBC to visit appropriate forums at CPC to disseminate information about the BPSA and GCPSL;

- Provide JIBC with updated information about CPC SPAC and EDP program on an annual basis, and;
- Notify JIBC, with as much lead-time as possible, about any changes to the SPAC or EDP requirements that are anticipated or approved.

**JIBC agrees:**

- That applicants from CPC who meet the requirements outlines above will be eligible for admissions to JIBC with 9 credits of block transfer into the BPSA and 6 credits of block transfer into the GCPSL;
- To provide CPC with updated information about the BPSA and GCPSL on an annual basis, and;
- To notify CPC, with as much lead-time as possible, about any changes to BPSA and GCPSL requirements that are anticipated or approved.

**Other aspects of this agreement:**

This block transfer agreement will be promoted by both JIBC and CPC and communicated to current and prospective students of both institutions, and to business, industry, and other institutions and communities. Promotion will include, but not limited to, publication in each institution's promotional and communications materials, and use of logos and direct linkages between institutional websites. Consent will be obtained before using the other party's logo or trademarks.

**Liaison:**

Implementation of this agreement will be through the Canadian Police College (CPC) and the Registrar's Office (JIBC), in consultation with the appropriate authorities in the respective programs.

**Terms of the Agreement:**

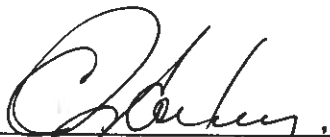
This agreement shall be in place for an initial period of 5 years commencing on the date of signing. At the end of this time, the agreement may be extended for an additional period of time subject to reviews and approval of the JIBC and/or CPC. Either party may terminate this Letter of Articulation upon 90 days advance notice in writing.

This agreement signed on the 23 day of October, 2013.

Signed on behalf of:

**CANADIAN POLICE COLLEGE**

**JUSTICE INSTITUTE OF BRITISH COLUMBIA**




Cal Corley, Director General  
Assistant Commissioner  
Canadian Police College

Dr. Michel Tarko, President & CEO  
Justice Institute of British Columbia

Date: OCT 23 2013

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